

Seed1 Weekend Store Supervisor - Job Description

Location:	Marlow
Salary:	£10.50/hr paid monthly
Hours per Week:	8
Closing Time/Date:	5pm on 18 th January 2022
Vacancy Type:	Fixed Term
Vacancy Dates:	22/01/2022 – 17/12/2022

The Opportunity

This is an opportunity for someone familiar with the day-to-day running of a retail environment to take on a new level of responsibility for the store and personnel.

About Us

Seed1 is a community interest company that was established in 2019. Its primary purpose is to support vulnerable members of our community including those facing homelessness, those fleeing domestic violence and refugees who have settled locally, through employment, training and support. All profits will go towards this aim and the founding team are in the process of establishing their own charity to carry out these works. Seed1 itself is a zero-waste refill store, selling a range of dried foods, cleaning products and toiletries alongside a wide range of sustainable, planet-friendly products for the home and aims to make sustainable living accessible for everyone in our community.

About the Role

The role-holder will supervise the store at weekends and will be responsible for the running of the shop, including serving customers, restocking the shop floor, carrying out cleaning duties, unpacking deliveries, preparing customer orders, managing staff and volunteers and serving customers while they are in the store. The role-holder will manage the store on Saturdays with the option to also manage the store on Sundays subject to satisfactory performance.

Hours, Pay & Holiday

Working days are from 9.15am to 5.45pm, including a 30-minute unpaid lunch break and a 15-minute paid rest break.

Pay is £10.50 per hour.

Holiday entitlement is 28 days per annum, pro rata. This equates to 5 days holiday per annum for the role holder based on working one day a week, but would increase if Sunday working was also agreed. This is exclusive of bank holidays. Holidays must be agreed a minimum of 3 weeks in advance so that cover can be agreed.

Benefits

If you require public transport to access work, we can provide additional funds each month to purchase a bus pass.

We operate a Workplace Pension Scheme which you are invited to join. We currently offer contributions at 8% (5% directly from your wages and 3% from us in addition).

Career Development

There is a possibility of this becoming a permanent role from 2023.

Training Available

Full training including food safety, hygiene and manual handling will be provided. Depending on performance, we may offer further training to help you build skills and confidence.

About You

There are certain characteristics and skills which are essential to the role. These are non-negotiable and anyone applying will be expected to meet all of these criteria. You must:

- be friendly and approachable
- be trustworthy and responsible
- be willing to comply with our food safety and hygiene practices at work
- be keen to learn about our wide range of ethical and sustainable products
- be hardworking and able to use your initiative
- be able to work and communicate with a variety of people
- be able to read and write basic English at a minimum
- have excellent personal hygiene

There are also some characteristics and skills which could benefit you in this role, but which are non-essential or which you can be taught. These include:

- a passion for environmental and/or social justice
- previous experience in a customer facing role
- computer literacy
- the ability to prioritise a changing workload

How to Apply

To apply for this role please email your CV and a covering letter explaining why you would be a good fit for this role to info@seed1.co.uk Early application is encouraged as we will review applications throughout the advertising period and reserve the right to close the advert early.

Please Note:

Due to the presence of teenage volunteers and vulnerable adults in our store, we require successful candidates to consent to a basic criminal records check and any offer of employment will be subject to a satisfactory basic DBS check.

At Seed1, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and members of our team without regard to race, colour, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), nationality, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, and any other characteristic protected by applicable law. We believe that diversity and inclusion among our team is critical to our success, and we seek to recruit, develop and retain the most talented people from a diverse candidate pool. We endeavour to break down employment barriers for those more vulnerable in our community including those facing homelessness, refugees who've been settled locally and those fleeing domestic violence and welcome the opportunity to provide additional support to those who may otherwise be unable to access work such as the provision of bus passes and suitable clothing should this be required.